

SOUTH BRUNSWICK HIGH SCHOOL



TRANSCRIPT CONVERSIONS FOR STUDENTS ENTERING SOUTH BRUNSWICK HIGH SCHOOL

- It is the parent/guardian's responsibility to provide an 'official' transcript for the student, in English. This transcript must contain the school's seal.
- Until said transcript, a student is not eligible to participate in any athletic contests according to NJSIAA.
- As soon as the 'official transcript' is received, a transcript and a Graduation Requirements form (four year plan) will be completed for that student. The original transcript will be placed in the student's cumulative folder. A student may begin to follow the schedule developed for him/her, but once SBHS receives the 'official transcript', changes can be made to the student's schedule.
- If a student's transcript is in a foreign language, the parent must have the conversion done (at their expense). Please see recourses noted at the bottom of this page. **GRADE SCALE MUST BE INDICATED**
- Students are expected to have completed all courses (a minimum of 125 credits) and pass required standardized testing in order to earn a SBHS diploma.

International Transcripts

Assistance with international transcripts can be obtained at:

- World Education Services offers free online grading scales and education profiles by country: http://www.wes.org/wes_tools/
- The Language Center in East Brunswick offers transcript translation services: <http://www.thelanguagectr.com/index.asp>
- Evaluation World - Certified Translation Services for Education and US Immigration
Evaluationworld.com - (302) 504-4410